CHART Cheat Sheet

- **Go to the DON CHART web address: https://chart.donhr.navy.mil**
  - MAC/Apple users USE INTERNET EXPLORER, check the FAQ section for assistance -
- **Click "OK" to the Department of the Navy, Civilian Human Resources dialog box**
- **Click "2 Create Account"**
- **Fill in the required fields marked with the asterisk (*)**
- **Click "Create" once you filled in all the fields and made a username and password**
- **Once in your CHART account click "My Resume" to create a resume**
- **Click "Build Resume" and follow all the directions for each section of the resume**
- **Click "Save & Continue" complete each resume section**
- **Once you have completely finished updating your resume you may click "Preview Resume" and/or print a hard copy**
- **After the resume has been completed click the "Home" button to return to your CHART account's home page**
- **Click "Search For Jobs" to search for the Apprentice job announcement**
- **In the "Position Title Keyword(s)" block type "Student Trainee"**
- **Use the drop down arrows to select "USA" for "Country", "Hawaii" for "State", and "Pearl Harbor" for "City"**
- **Click "Search"**
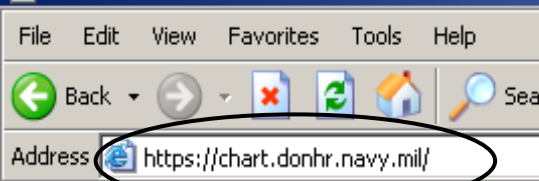- **Open the Apprentice job announcement link and click "Submit Resume"**

  Additional Hints
    - **CHART does NOT spell check**
    - **CHART only accepts 7,500 characters for Descriptions (under work history)**
    - **Recommend you type your lengthy paragraphs in word and then copy and paste into the CHART resume builder**
    - **Recommend you save your document frequently.**

For assistance please check the FAQ section first (https://chart.donhr.navy.mil/Chart_Tips.pdf). If the problem still persists you may contact the CHART Webmaster via "Contact the Webmaster" at the bottom of the page or email at CHART@navy.mil.

You may contact the HRO Apprentice Hotline at 808-474-9216*The hotline is a 24/7 answering machine, your calls will be returned within 24-48 hours excluding weekends*

Go to the DoN CHART website:
https://chart.donhr.navy.mil
USE INTERNET EXPLORER

DOD NOTICE AND CONSENT BANNER - Microsoft Internet Explorer provided by NMCI

File   Edit   View   Favorites   Tools   Help

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Address   https://chart.donhr.navy.mil/

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Department of the Navy, Civilian Human Resources

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Click "OK"

OK

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File   Edit   View   Favorites   Tools   Help

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Department of the Navy
LIAN HUMAN RESOURCES

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a difference to our country and the world

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US NAVY   US MARINE CORPS

Department of the Navy's Civilian Hiring and Recruitment Tool

1 Search for Jobs
→ Search for current DON job openings.
→ Limit my search to SES openings.
→ Limit my search to Overseas openings.

2 Create Account
→ Create a password-protected, personalized account.
→ Build your resume and create automated job search agents.

3 Manage Account
→ Edit your user account, resume, and job search agents.
→ Review job applications, resume activity, and user notices.

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to Login
to Your Account

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Department of the Navy
Civilian Human Resources
Web Portal

What's New...

CHART-USAJOBS TRANSITION NOTICE
This year the Department of the Navy will transition from CHART to a new system for managing your on-line application, USAJOBS. During this transition, we recommend, that applicants begin using and familiarizing themselves with www.usajobs.gov, as the first stop to locating civilian Navy and Marine Corps jobs and other federal vacancies. The "Apply Now" button on each vacancy announcement will direct you to the appropriate site (CHART or USAJOBS) to apply.

DON Hot Jobs

INTELLIGENCE SPECIALIST
IA 05
Location(s): MD, Suitland
Closing Date: Mar 16 2011

ELECTROPLATER SUPERVISOR I
WS 10
Location(s): WA, Bangor
Closing Date: Mar 22 2011

TECHNICAL PROJECT MANAGER
ND 5, 5, 5, 5, 5, 5, 5, 5, 5, 5
Location(s): FL, Panama City
Closing Date: Mar 22 2011

DON Organizations

OFFICE OF NAVAL INTELLIGENCE (NV15)
ONI supports joint operational commanders with a worldwide, integrated workforce of active duty, reserve, officer and enlisted and civilian professionals. At the National Maritime Intelligence Center (NMIC), ONI brings ...

NAVAL SEA SYSTEMS COMMAND (NV24)
NAVSEA engineers, builds and supports America's Fleet of ships and combat systems. NAVSEA's world-class team of professionals provides virtual support anywhere and anytime to ensure the Fleet remains ready and capable, ...

COMMANDER, U.S. PACIFIC FLEET (NV70)
The mission of the Commander, U.S. Pacific Fleet, is to support the U.S. Pacific Command's theater strategy, and to provide interoperable, trained, and combat-ready naval forces to the Fleet and other U.S.-unified comman...

Internet

My Account - Create Account
Required Fields are marked with an asterisk(*).

Privacy Advisory: We will not obtain personally identifying information about you when you visit our site unless you choose to provide such information to us. If you choose to send email to the site webmaster or submit an online feedback form, any contact information that you provide will be solely used to respond to your request and not used or stored for any other purpose.

Name

First*

Middle Initial

Last*

Mailing Address

Street*

City*

State*

Zipcode*

Country

(If other than U.S.)

Phone Number

For overseas numbers, please enter as shown: (011   ) 40   6181-64333

Fill out the Required Fields

Contact Phone Number*

( ) [ ] [ ] ext. [ ]

Social Security Number*

Privacy Advisory: Your Social Security Number (SSN) is requested under the authority of Executive Order 9397 in order to keep your records straight; other people may have the same name. As allowed by law or Presidential directive, we use your SSN to seek information about you from employers, schools, banks, and others who know you. Your SSN may also be used in studies and computer matching with other Government files, for example, on unpaid student loans. Providing your SSN is voluntary; however, if you do not give us your SSN or any other information requested, we cannot process your resume, which is the first step in getting a job. Also, incomplete addresses and zip codes will slow processing. The information provided on your resume will be used for employment consideration. We cannot be held responsible for safeguarding privacy act information during the e-mail transmission process.

[ ] (no dashes - e.g., 12345678)

User ID*

[ ] Your User ID must be at least 6 characters with a maximum number of 20. It can be any combination of characters (alpha, numberic, or special characters). It is not case sensitive. It is suggested that you do not use a username that can easily be guessed by others. For instance, your username should not contain personal information such as your birthdate or social security number to protect it from being compromised.

Account Password

If you forget your password, your hint should serve to remind you. Keep your hint in a safe place. If you forget your password, we can not provide it to you without you providing us your hint.

Password*

[ ] (Your password must have 2 upper case letters, 2 lower case letters, 2 numbers, 2 special characters, and be a minimum of 9 characters and a maximum of 12 characters in length.)

Re-type Password*

[ ]

Password Hint*

Email Address

Email is not mandatory. If you provide a valid email address, your password and hint will be emailed to you for safekeeping.

Eligibility

Are you a current permanent Department of Defense Civilian Employee?* [?]

No ▼

Are you a Current Permanent Federal Civilian Employee?* [?] ⦿ No ○ Yes

☐ Interchange Agreement Eligible (e.g., NAF) [?]

☐ Executive Order 12721 Eligible [?]

☐ Interagency Career Transition Assistance Program Eligible (ICTAP) [?]

☐ Reinstatement Eligible [?]

☐ Postal Service, Peace Corp, and Other Unique Authorities [?]

Are you eligible as a Military Spouse under Executive Order 13473? [?] ⦿ No ○ Yes

Veterans - Are you?

☐ Veterans' Recruitment Appointment and/or 30% or More Disabled Veteran [?]

☐ Veterans' Employment Opportunity Act Eligible [?]

Others - Are you?

☐ Person with Disability [?]

☐ Current Student [?]

Overseas Applicants Only - Are you?

☐ Overseas Military Spouse Preference Eligible [?]

☐ Overseas Family Member Preference Eligible [?]

☐ Overseas Limited Appointment Eligible [?]

None of the Above

If none of the above categories apply to you, you may still apply for Department of the Navy job announcements. Please review the "Who May Apply" section of the job announcement to determine whether or not you are eligible to apply before submitting your resume.

☐ None of the Above Hiring Program Categories Apply to Me

Create   Cancel

Click "Create" when all fields are filled

Done   Internet

Department of the Navy
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No Limits, No Bounds

Civilian jobs that make a difference to our country and the world

| Home | Search for Jobs | Applicant Tools | Applicant Information |

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Click Here

Department of the Navy's Civilian Hiring and Recruitment Tool

My Account
Change your password and contact information

My Resume
Create and edit your personal resume

Search For Jobs
Search and apply for jobs

My Notices
Check on resume status and review recent activity

My Searches
Create and edit automated search agents

US NAVY   US MARINE CORPS

Click HERE to Log Out

Current Account Information
Email:

Address:

Pearl Harbor, HI 96860

Phone:

Click Here to Update

DON Hot Jobs

ELECTROPLATER SUPERVISOR I
WS 10
Location(s): WA, Bangor
Closing Date: Mar 22 2011

HEAVY MOBILE EQUIPMENT REPAIR INSPECTOR LEADER
WL 13
Location(s): ME, Kittery
Closing Date: Mar 16 2011

CONTRACT SPECIALIST
GS 12
Location(s): ITALY, Naples
Closing Date: Mar 23 2011

More DON Hot Jobs

DON Organizations

NAVAL AIR SYSTEMS COMMAND (NV19)
The Naval Air Systems Command (NAVAIR) provides advanced warfare technology to the American war fighter through mastery of six broad categories of Naval Aviation technologies: Sensors, Aircraft, Weapons, Training, Launc...

OFFICE OF NAVAL RESEARCH (NV14)
ONR sponsors science and technology in support of the U.S. Navy and Marine Corps. ONR funds work at more than 450 universities, laboratories, and other organizations that has resulted in 50 Nobel prizes. From oceanogra...

NAVAL RESERVE FORCE (NV72)
The U.S. Naval Reserve Force provides mission-capable units and individuals to the Navy and Marine Corps Team throughout the full range of operations from peace to war. Commands the Naval Reserve Force claimant include ...

More DON Organizations

Learn More . . .

Department of the Navy
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Web Portal

What's New...

CHART-USAJOBS TRANSITION NOTICE
This year the Department of the Navy will transition from CHART to a new system for managing your on-line application, USAJOBS. During this transition, we recommend, that applicants begin using and familiarizing themselves with

Done   Internet

File   Edit   View   Favorites   Tools   Help

Back ▼ | ✕ | ⟳ | 🏠 | 🔍 Search | ⭐ Favorites | ✉▼ | 🖨 | 📷▼ | 📝 | 🔍

Address https://chart.donhr.navy.mil/myresume/myresumeE.asp   → Go   Links »

You may select a specific section to Edit or Complete

My Resume Home
1. Contact Information
2. Eligibility
3. Education
4. Work History
5. Other Work Related
6. U.S. Military Service
7. Additional Data She

OR

Click Here to Build a Resume

[Build Resume]

Action

[Preview Resume]

Quick Tips

General Instructions
Please enter your information in the resume builder fields as you would like it to appear in your resume. Be sure to provide all of the requested information. For more information on how to prepare your resume check out our How to Prepare a Resume and Sample Resume and Sample Resume information. To submit a resume, you must apply directly from a job opportunity announcement. Go to Search for Jobs, locate and open the announcement you wish to apply on and use the Apply Now Button. From there go to My Resume and use the Submit Button.

Required Fields
There are several required fields on this form. They are identified with asterisks "*". You will not be able to submit your resume for a position if any required information is missing.

Navigation
Use the TAB key to move to the next data field or SHIFT-TAB to go back to the previous field.

What to Avoid
Do not use signs and symbols such as % # * = or other bullet symbols. Use @ sign only in the designated E-Mail Address Block. When adding dates use / instead of -. Do not place text in fields that normally hold number characters.

Read the Error Message and Pop Up Messages
Are you having problems getting information to take or save? Then take the time to read your error messages. Error messages are provided twice, once in a pop up form and then also once at the top of the page in red. Common errors are invalid date formats (using - instead of /), incomplete required fields, alpha characters in numeric fields (i.e., salary or hours), and not using whole numbers under average hours worked or credit hours.

Saving
As with any on-line program, you may get disconnected or timed out from our resume builder without advance notification. This may be due to your Internet Service Provider, the configuration settings of your personal computer or a variety of other reasons. To avoid losing your resume data in this event, it is recommended that you periodically save your data.

Page Limit
Please limit your resume, excluding the Additional Data Sheet information, to five pages in length.

How to Submit Your Resume?
Now that you have completed and/or updated your resume you are now ready to submit your resume to a position. To do this, you must first go to Search for Jobs. Locate and open the announcement you want to apply on and then click the Apply Now button located at the bottom of the announcement. Read the Apply Now message. To submit your resume for the job, use the Go to My Resume link. This will take you back to your My Resume Home Page, where, you will then see a Submit Button located underneath the Preview Button. Click that button to submit your new resume for the job.

Done   🔒 Internet

My Resume - Eligibility

Required Fields are marked with an asterisk(**).

Resume Sections

My Resume Home
1. Contact Information
2. **Eligibility**
3. Education
4. Work History
5. Other Work Related History
6. U.S. Military Service
7. Additional Data Sheet

Edit each section to add necessary information to your resume

Are you eligible for any of the following hiring program categories? Review each of the following questions carefully and select all that apply. You will be considered for each hiring category you select.

Please use the following hints when adding your information:

- Click on a question mark for more information on a hiring category.
- If you had a resume in our old builder, you will need to re-answer "Are you a current Department of Defense Civilian Employee".

Are you a current permanent Department of Defense Civilian Employee?** [?]

> No ▼

Are you a Current Permanent Federal Civilian Employee?^ [?]

◉ No   ○ Yes

Current or Former Federal Civilian Employees - Are you?

☐ Interchange Agreement Eligible (e.g., NAF) [?]
☐ Executive Order 12721 Eligible [?]
☐ Interagency Career Transition Assistance Program Eligible (ICTAP) [?]
☐ Reinstatement Eligible [?]
☐ Postal Service, Peace Corp, and Other Unique Authorities [?]

Are you eligible as a Military Spouse under Executive Order 13473? [?] ◉ No ○ Yes

Veterans - Are you?

☐ Veterans' Recruitment Appointment and/or 30% or More Disabled Veteran [?]
☐ Veterans' Employment Opportunity Act Eligible [?]

Others - Are you?

☐ Person with Disability [?]

☐ Current Student [?]

Overseas Applicants Only - Are you?

☐ Overseas Military Spouse Preference Eligible [?]

☐ Overseas Family Member Preference Eligible [?]

☐ Overseas Limited Appointment Eligible [?]

None of the Above

If none of the above categories apply to you, you may still apply for Department o
Please review the "Who May Apply" section of the job announcement to determi
eligible to apply before submitting your resume.

☐ None of the Above Hiring Program Categories Apply to Me

<< Prev Step 1   ◄ Save & Go Back | Save & Exit | Save & Continue ►   **Skip Step 2 >>>**

Click "Save & Continue"

🔒 🌐 Internet

My Resume - Education
Required Fields are marked with an asterisk(**).

Resume Sections

My Resume Home
1. Contact Information
2. Eligibility
3. **Education**
4. Work History
5. Other Work Related History
6. U.S. Military Service
7. Additional Data Sheet

Scroll down to the Higher Education Summary Section to view, edit or delete saved Higher Education.

High School or GED

High School

City, State, Country (if other than the U.S.)

Year Completed   Diploma or GED equivalent

[____] (yyyy)   [_____ ▼]

[Save Highschool/GED Info]

Please use the following hints when adding your information:

- **Do not insert alpha characters under GPA, Total Credit Hours Earned or other numeric or date fields.**
- **Use whole numbers only for Total Credit Hours Earned. Do not add 1/2 credits i.e., 411.5**

Higher Education

Fill out the following for any completed degrees, partially completed education and certification programs.

College, University or Technical/Vocation School

City, State, Country (if other than the U.S.)

Major or Type of Technical/Vocational Certificate Received

[   ]

Year Completed/Last Attended   Type of Degree

[   ] (yyyy)   [▼]

GPA   Based on a Scale of

[   ]   [▼]

Total Credit Hours Earned (whole numbers only i.e., 180)

[   ]

Type

[▼]

[Add Education]

Click "Save & Continue"

<< Prev Step 2   ◄ [Save & Go Back | Save & Exit | Save & Continue] ►   Skip Step 3 >>>

Use the Work Summary section to view, edit or delete a saved work experience.

Enter the following information beginning with your most recent paid or volunteer work experience. Please list those experiences that are relevant to the kinds of positions you wish to be considered. There is space to include up to six (6) different work experiences.

Please use the following hints when adding your information:

- Carefully add your information using the formats and examples shown.
- Avoid placing alpha text in numeric or date fields and special characters.
- To avoid losing your resume data in the event you get timed out, it is recommended that you periodically save your data or copy/paste your duties information from another electronic document.
- Click the red question mark for more information on how to write your duties.

Position Information

Position Title**

Start Date**   End Date**

[   ] (mm/yyyy)   [   ] (mm/yyyy or leave blank for present)

Average Number of Hours Worked

[   ] (per week, i.e., 30 or 40)

If Federal civilian position

Pay Plan   Series   Grade/Level

[   ] - [   ] - [   ]

If promoted in this position, what was the date of the last promotion?

[   ] (mm/yyyy)

Are you a temporary employee? ○ Yes ○ No

Are you on a temporary promotion? ○ Yes ○ No

List chronologically – most recent first

If non-Federal civilian position

Salary (i.e. 54,450 per annum or 23.45 per hour)

$ [   ]   per   [▼]

Company Information

Agency or Company Name**

[   ]

Mailing Address

[   ]

Supervisor Name

[   ]

Phone Number

[   ]

May we contact this supervisor?   ◯ Yes   ◯ No

Description of Duties/Accomplishments* [?] (limited to 7500 Characters)

Be as complete as possible!

Click "Save & Continue"

[Add/Save Experience]

<< Prev Step 3   ◁ Save & Go Back | Save & Exit | Save & Continue ▷   Skip Step 4 >>>

Contact the Webmaster | Privacy and Security Notice | Freedom of Information Act

Deputy Assistant Secretary of the Navy (Civilian Human Resources)
This is an Official U.S. Navy Web Site

Professional Training and Education

List any courses that you have completed and consider relevant to your career goal(s). Please include course name, length, and completion date. (limited to 5000 Characters)

Example: Supervising Civilian Employees, 40hrs, 6-98; Defense Cost and Price Analysis, 80hrs, 08-97.

If the vacancy announcement indicates a basic educational requirement for the possession of specific coursework, include the following for each required course: Name of College/University, Course # and Name, Semester/Quarter Hours and Completion Date.

Example:: Indiana State, 101 Basic Economics, 3 Sem, Fall 1979.

Professional Licenses and Certificates

List current licenses, certificates, and/or contracting warrants. Identify the city and/or state of certification, and expiration date, if any. (limited to 1500 Characters)

Example: Certified Public Accountant (CPA), Illinois, 06-95.

If you have Defense Acquisition Workforce Improvement Act (DAWIA) or Firefighter certification, identify the level and position category such as contracting, purchasing, communications-computer systems or manufacturing and production.

Example: DAWIA Level III Certification (Contracting), 08-96.

If you possess Firefighter certifications such as Inspector, Officer, Driver/Operator, HAZMAT Awareness, or HAZMAT Operations Certifications indicate: (1) Type of certification, (2) Certification #, (3) Date of Certification, and (4) Certifying Board (Department of Defense (DOD), International Fire Service Accreditation Congress (IFSAC) or National Professional Qualifications Standard (NPQS/PROBOARD). (These are the only certifying boards recognized by DOD).

Example:: Firefighter I, Certification # XXXXXXX, Date XX-XX-XXXX, DOD, IFSAC or NPQS/PROBOARD

Performance Ratings, Awards, Honors, and Recognitions

List performance ratings, awards, honors, and recognitions received, including date(s) of receipt. (limited to 1500 Characters)

Example: Outstanding rating 06-99, 06-98; Performance Award 07-99, 08-98; Special Act Award 01-99, 02-98.

Other Information

List any information relevant to your career goal(s) or information you would include in a cover letter. Include publications, language proficiencies, memberships in professional organizations or honor societies, membership in Acquisition Professional Community (APC), leadership activities, etc. If requesting military spouse, relocating spouse or overseas family member preference please provide the city, state or country of new duty station and the date of your sponsor's relocation. (limited to 7000 Characters)

Example: I have a proven track record in communication. I have handled a wide range of communication and marketing services, collaborating with peers, subordinates and vendors to produce marketing and other print communications, as well online communications and video projects. I have exceptional writing and editing skills honed over the past 17 years in public relations and co... ...leases, newsletters, video scripts, web sites and guest columns. I am ... ...eattle. Proficient in Spanish. Typing Speed: 65 wpm. Dictation 80 wp... ...uisition Professional Community Member since 1996.

Click "Save & Continue"

<< Prev Step 4   Save & Go Back   Save & Exit   Save & Continue   Skip Step 5 >>>

If you have served on active duty in the U.S. military (other than active duty for training), please provide the following information.

For all periods of active duty military service, list dates (from and to) and branch of service

From (mm/yyyy)   To (mm/yyyy)   Branch of Service

[   ]   [   ]   [▼]

From (mm/yyyy)   To (mm/yyyy)   Branch of Service

[   ]   [   ]   [▼]

If you were a reservist/guard called or ordered to active duty, list dates (from and to) and branch of service

From (mm/yyyy)   To (mm/yyyy)   Branch of Service

[   ]   [   ]   [▼]

From (mm/yyyy)   To (mm/yyyy)   Branch of Service

[   ]   [   ]   [▼]

List any campaign badges and/or expeditionary medals received. Examples: Southeast Asia Service Medal, Purple Heart (limited to 300 Characters)

[   ]

If currently active duty in the U.S. Military, provide anticipated date of separation/retirement/or start of terminal leave

[   ] (mm/dd/yyyy)

Discharge Information

Type of Discharge

[▼]

If discharged prior to full period of active duty, give reason

[dropdown ▼]

Retirement and Disability Information

If retired from the military, provide your rank and Date of Retirement

Rank: [____] Date: [_____] (mm/dd/yyyy)

If retired because of a service connected disability or were transferred to the permanent disability retirement list, indicate the percentage of the disability [____] %

Please note that in order to receive 10-point compensable preference, an official statement or retirement orders (from Department of Veterans Affairs or a branch of the Armed Forces) must indicate that the disability is 10% or more.

If currently receiving compensation for a service connected disability and were not retired or transferred to the permanent disability retirement list as a result, indicate the percentage of the disability [____] %

Date of your last VA letter (or other Armed Forces Disability letter) mm/dd/yyyy format

[_____] (mm/dd/yyyy)

Please note that in order to receive 10-point preference your letter must be dated 1991 or later.

Click "Save & Continue"

<< Prev Step 5   Save & Go Back   Save & Exit   Save & Continue ▶   Skip Step 6 >>>

My Resume - Additional Data
Required Fields are marked with an asterisk(**).

Your responses to the following questions, along with the information provided in your resume, will determine whether you are referred for vacant positions.

Please use the following hints when adding your information:

- Carefully add your information using the formats and examples shown. Avoid placing text in numeric or date fields.
- If you had a resume in our old builder, you will need to reselect all the geographic preferences where you wish consideration.

Are you a United States citizen?** [?] ○ Yes ○ No

Please indicate if you are interested and available for any of the following types of positions**

☐ Part Time

☐ Temporary (positions lasting less than 1 year)

☐ Term (positions lasting 1 year or more, but less than 4 years)

☐ Shift Work

☐ Intermittent (on-call)

☐ Not interested/available in any of the above types of positions - only want permanent full time

How many days per month would you be available for work-related travel**

[▼]

Do you claim an entitlement to veterans' preference for hiring**

(NOTE: Service members must have been separated with an honorable or general discharge. In general, military retirees at the rank of major, lieutenant commander, or higher are not eligible for preference in appointment unless they are disabled veterans. Veterans' preference information may be obtained from the Department of Labor. You may also click on the preference option for additional information regarding that preference.)

○ No Veterans' Preference

○ 5-Point Preference [?]

○ 10-Point Disability Preference [?]

○ 10-Point Compensable Disability Preference [?]

○ 10-Point Derived Preference [?]

○ 10-Point 30% Compensable Preference [?]

What is the lowest salary that you will accept**

Input annual salary without a comma (example 32000). Convert hourly wages to an annual salary. (Annual salary = hourly wage x 2087)

$ [   ]

Can you type/keyboard at a minimum speed of 40 words per minute' ○ Yes ○ No

If you are applying for a Firefighter, Law Enforcement, or Air Traffic Controller position, please provide your date of birth

[   ] (mm/dd/yyyy)

Please select all applicable geographical locations for which you desire job consideration.**

Locations

| Selected Locations |

AK, Elmendorf Air Force Base
AL, Auburn
AL, Fort Rucker
AL, Huntsville
AL, Mobile
AL, Montgomery
AL, Redstone Arsenal
AZ, Flagstaff
AZ, Phoenix
AZ, Tucson

<<

>>

Background Survey

Answers to the following questions are strictly voluntary

Race/Ethnic Status

☐ Hispanic/Latino

☐ American Indian or Alaskan Native

☐ Asian

☐ Black or African American

☐ Native Hawaiian or Other Pacific Islander

☐ White

Sex: ○ Female ○ Male

Certificate of Applicant Information

Information provided as part of your application package may be verified at any time. False or fraudulen[t]
for withdrawing a position offer or result in termination of Federal employment, and may be punishable
selection, you will be required to sign a statement that all information provided is true, correct, complete

After you saved the last step you may preview and print your resume – Click "Preview Resume"

Click Save & Continue

<< Prev Step 6

Save & Go Back | Save & Exit | Save & Continue

Click Here to search for the Apprentice job announcement

Department of the Navy
CIVILIAN HUMAN RESOURCES

Civilian jobs that make a difference to our country and the world

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Department of the Navy's Civili   Recruitment Tool

US NAVY   US MARINE CORPS

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Change your password   ntact information

My Resume
Create and edit your personal resume

Click HERE to Log Out

Search For Jobs
Search and apply for jobs

My Notices
Check on resume status and review recent activity

Current Account Information
Email:

My Searches
Create and edit automated search agents

Address:

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ELECTROPLATER SUPERVISOR I
WS 10
Location(s): WA, Bangor
Closing Date: Mar 22 2011

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GS 12
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